



Aparicio-Levy Technical College

Emergency Medical Technician - ATD

Admissions Requirements & Checklist

August 2025



IMPORTANT: Fingerprinting, with a monitored background check, is required for participation in clinical rotations. You will receive instructions on the day of your registration appointment. Do not get fingerprinted beforehand. If you are currently on probation, you will NOT be cleared to enroll in the Emergency Medical Technician program. If you have a felony conviction for abuse (child, elder, or sexual) or drug trafficking, you will NOT be cleared to enroll.

Drug screening is also required. You will receive instructions on the day of your registration appointment. Do not get tested beforehand.

Seats are filled on a first-come, first served basis by those submitting ALL required documents and registration payment. No partial paperwork will be accepted, and no seats will be held.

- ☐ **1. Diploma:** Bring your HS or college diploma, original GED, or sealed official high school or college transcript from an approved, accredited, U.S. institution. Non-U.S. diplomas must be translated and evaluated to be considered. Email questions to Rafael Corsi: rafael.corsibracetti@hcps.net
- ☐ **2. Residency Form:** Print and complete. Bring to your registration appointment. For in-state tuition, you must provide two proofs documenting one year or more of Florida residency.
- ☐ **3. Identification:** Photo ID is required. Bring your driver's license, military, or government-issued photo ID. If possible, please bring a color copy of your ID. Bring your Social Security Card, for verification purposes only.
- ☐ **4. Health Insurance:** You must have health insurance to enroll. Your coverage must be effective on or before the first day of class. Bring your insurance card to prove you have health insurance that includes hospitalization coverage. If possible, please bring a color copy of the front and back of your insurance card.
- ☐ **5. Physical Exam:** **Print** and take our 4-page Physical Examination Form to a physician or walk-in clinic of your choice. Take your immunization/shot record with you. **Make sure your healthcare practitioner completes all the information on the exam form and signs pages 1 & 3. Bring all 4 pages to your registration appointment.**
- ☐ **6. Authorization for Release of Information:** **Print** and complete. Bring to your registration appointment.
- ☐ **7. Civility Statement:** **Print** and complete. Bring to your registration appointment.
- ☐ **8. Media Release:** **Print** and complete. Bring to your registration appointment.
- ☐ **9. Dress Code and Grooming Standards:** **Print** and complete. Bring to your registration appointment.
- ☐ **10. Payment:** All students, except those using Military VA Benefits, must pay the minimum fee of **\$95.00** at the registration appointment. **Please bring a money order or cashier's (bank) check made payable to the school. We cannot accept personal checks or cash.** Information regarding the total program cost will be given at your registration appointment.

If you are using funding from an agency (Bright Futures, Florida Prepaid, etc.), please review the EMT Payment Information document to determine the amount covered by your agency. For information regarding financial aid, see the EMT Financial Aid Information document.

**** Full payment is due no later than July 10, 2025. ****

Additional Information

- You must submit items 1-10 on this Admissions Checklist on the day of your registration appointment.
- Due to limited capacity, **WE CAN ONLY ACCEPT REGISTRATIONS BY APPOINTMENT.** Completing an application does not guarantee admission to the program. After you apply, please follow all instructions on our website to schedule your registration appointment and to complete each step of the registration process.
- We recommend that you begin gathering items on this admissions list as soon as you schedule your registration appointment.
- Email questions to Rafael Corsi: rafael.corsibracetti@hcps.net